



Penarth And District Scout Activity Centre
 Bedwas Place, Penarth, Vale of Glamorgan. CF64 2UA
 Tel. 029 2071 1677 www.padsac.org.uk
 Registered charity No. 503422



PRIVATE HIRE BOOKING FORM

| | | | |
|--|--------------------------------------|---|--------------------------------------|
| GROUP/UNIT | | | |
| Contact Name: | | | |
| Contact Address: | | | |
| Postcode: | | Tel: | |
| E-mail: | | | |
| Purpose of hire: | | | |
| DATES REQUIRED: | From: | | To: |
| Room's Required: | Hall <input type="checkbox"/> | Trophy Room <input type="checkbox"/> | Both <input type="checkbox"/> |
| Times required: | Arrival: | | Depart: |
| Number of overnight stays: | | | |
| Deposit enclosed: | | £ | |
| Full amount enclosed: | | £ | |
| <i>(an invoice will be issued on full payment)</i> | | | |

Office use only:

| | |
|------------------------------------|--|
| Provisional Booking: | |
| Firm Booking: | |
| Charges: | |
| Deposit Received: | |
| Full Hire Charges Received: | |
| Plus: | |
| TOTAL: | |
| Paid in Full: | |

PADSAC HIRE FEES

| Location | Private Hire |
|--|---------------------|
| Main Hall | |
| Per Hour | £15.00 |
| 24 Hours | £120.00 |
| Trophy Room | |
| Per Hour | £7.00 |
| 24 Hours | £60.00 |
| Main Hall & Trophy Room | |
| Per Hour | £20.00 |
| 24 Hours | £160.00 |
| Kitchen | |
| Use of kitchen for meals per day | £60.00 |
| Use of kitchen for single meal per day | £30.00 |
| Kitchen for teas and coffees per day | £20.00 |

Cheques payable to: "P.D.S.C. PADSAC" Please